

**RIVERSIDE TOWNSHIP BOARD OF EDUCATION**  
**REGULAR MEETING**  
**September 8, 2016**

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, September 8, 2016 at 7:00 p.m., in the Board Suite.

Present were: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts, R. Russell, J. Lennon and R. Ehrich

Absent was: A. Lobley and T. McElroy

Mr. D'Agostino led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 8, 2016 and posted at the Riverside Town Hall.

**CORRESPONDENCE**

NJSBA – School Board Notes dated August 18, 2016

Thank you note from Lehea Kuphal.

Thank you note from Ryan Varga.

On the motion by Mr. Mongon, seconded by Mr. D'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

The meeting was opened to the public. No one spoke at this time.

**APPROVAL OF MINUTES**

On the motion by Mr. Mongon, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on August 11, 2016.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**APPROVAL OF FINANCIAL REPORTS**

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (July 31, 2016), the Treasurer's Report (July 31, 2016), the Cafeteria Financial Report (July 31, 2016), the Student Activity Financial Report (July 31, 2016), Athletic Council (July 31, 2016) and the Budget Status Report (July 31, 2016), as attached.

VOTE- Aye: J. D'Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**APPROVAL OF BILLS**

On the motion by Mr. Mongon, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of September, 2016 bills for the Board of Education as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**BUSINESS & FINANCIAL**

**Transfers**

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-215-100-101-08	11-212-100-101-08	\$61,385.00
11-215-100-106-08	11-212-100-106-08	30,129.00
11-000-230-334-00	11-000-230-332-00	115.00

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**Fire Drill and Security Report**

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the August, 2016 Fire Drill Report, submitted by Scott Shumway, Elementary School Principal, as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**Uniform State Memorandum of Agreement**

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the Uniform State Memorandum of Agreement between education and law enforcement officials signed by Superintendent Robin A. Ehrich and Police Chief Eliason on September 9, 2016.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**Statement of Assurance**

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the Statement of Assurance - Reporting of Paraprofessional Staff - 2016-17 to be submitted to the executive county superintendent as presented.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**PERSONNEL**

**Staff Development**

On the motion by Mr. D’Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**Transfers**

On the motion by Mr. D’Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff transfers for the 2016-17 school year, as recommended by the Superintendent.

<u>Employees</u>	<u>From</u>	<u>To</u>
<b>Kristen Frey</b>	S. E. Inclusion Class Teacher	MD Class Teacher
<b>Tara Crane-McElroy</b>	Inclusion Instructional Aide	MD Instructional Aide
<b>Susan Eveland</b>	Preschool Disabled Class Teacher	S. E. Inclusion Class Teacher
<b>Catherine Burry</b>	5 <sup>th</sup> Grade Teacher	4 <sup>th</sup> Grade Teacher
<b>Christine Charley</b>	4 <sup>th</sup> Grade Teacher	5 <sup>th</sup> Grade Teacher
<b>Joanne Devenny</b>	Preschool Disabled Instructional Aide	HS Instructional Aide
<b>Gregory Mongon</b>	HS Instructional Ambulatory Aide	ES Instructional Ambulatory Aide

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, S. Parker, D. Potts and R. Russell  
Abstain: J. Mongon (on transfer of Gregory Mongon)  
Nay: 0  
Carried

**New Employee**

On the motion by Mr. D’Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff member for the 2016-2017 school year, as recommended by the Superintendent.

**Robyn Loglisci**, Instructional Teacher Aide/Health Office Aide at the 2015-16 contract salary of \$29,509, prorated from start date of 10/03/16, for the 2016-17 school year, as recommended by the Superintendent.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**Job Description**

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the job description for S.N.A. Treasurer (Sports Night Association) as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**Volunteer**

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteer for the 2016-2017 school year.

<u>Name</u>	<u>Position</u>
<b>Donald Jack, Jr.</b>	<b>Football</b>

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**Fall Coach**

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fall coach for the **2016-2017** school year at the 2015-2016 contract salary listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
<b>Football Asst. Coach</b>	<b>Kevin Miller</b>	<b>\$5,711</b>

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**POLICY**

**First Reading**

On the motion by Mr. Mongon, seconded by Mr. D’Agostino, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the revised Policy # 0155, as presented.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**STUDENTS**

**Field Trips**

On the motion by Mr. Mongon, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
Nay: 0  
Carried

**Out of District Placement**

On the motion by Mr. Mongon, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following student placements for the 2016-2017 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
161035	Archway School	\$35,856
161139	B.C.S.S.S.D. (HS)	\$19,612
211166	Archway School	*\$61,056 (*includes \$25,200 for 1:1 Aide)
280133	B.C.S.S.S.D. (ES)	\$46,854

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
 Nay: 0  
 Carried

**Extended School Year Out of District Placement**

On the motion by Mr. Mongon, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following revised out of district student placement for the Extended School Year Program, as listed.

<u>ID#</u>	<u>Placement</u>	<u>Tuition</u>
191236	Titusville Academy	\$4,294.36 (07/05/16-07/22/16)

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
 Nay: 0  
 Carried

**FACILITIES**

**Facility Use**

On the motion by Mr. Potts, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, M. Holak, P. Jenkins, J. Mongon, S. Parker, D. Potts and R. Russell  
 Nay: 0  
 Carried

**COMMITTEE REPORTS**

**PERSONNEL & EMPLOYEE RELATIONS** – Mrs. Graf reported that mediation is scheduled for October 12, 2016.

**FINANCE & INSURANCE** – No Report

**BUILDINGS & GROUNDS** – Mr. D’Agostino reported the Buildings & Grounds had a meeting on August 29, 2016. The following summer list was completed: Flooring Replaced & Polished, Various Repairs (holes, panels, tiles), Painting completed in hallways, stairwells, parking lot numbered and lined & field concession stand and restrooms, Light fixtures replaced in several rooms, Concrete sidewalks fixed, Fire Inspection was completed by Keystone Fire Inspection District.

**ATHLETICS** – No Report

**POLICY** – No Report

**CURRICULUM** – No Report

**SAFETY & SECURITY** – No Report

**STUDENT ACTIVITIES** –No Report

**DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS** – No Report

**DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION** – No Report

**DELANCO REPRESENTATIVE** –

**Acknowledgement of Visitors** – No one spoke at this time.

Mr. Richard Naylor, 24 E. Hancock Avenue, stated he did not know where the board meeting was being held. He was given some guidance for attendance to future meetings.

Ms. Christine Martinez, 230 Cleveland Avenue, suggested we bring in crisis counseling for the incident that happened on the soccer field and commended Mr. McManus and the Athletic trainer for their handling of the situation.

Ms. Ehrich thanked Mrs. Milch for volunteering to complete the district newsletter which was mailed and posted on the school website.

**ADJOURNMENT**

On the motion by Mr. Holak, seconded by Mr. Jenkins, and carried unanimously, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Jodi Lennon  
Board Secretary